

Please Check All That Apply:

- | | | |
|---|---|--|
| <input type="checkbox"/> Starting Point | <input type="checkbox"/> Discover Highlands | <input type="checkbox"/> Discovering My Ministry |
| <input type="checkbox"/> In a Small Group | <input type="checkbox"/> Church Member | <input type="checkbox"/> Baptized |

Please list any other Highlands ministries that you are currently involved in or have been in the past: _____

Personal References: *(Must be over 18 years old and not related to you and not HCC staff; one or both may be contacted). References will be contacted via email.*

1. Name: _____

Email Address: _____

Phone: _____ How long have you known him/her? _____

How do you know him/her? _____

2. Name: _____

Email Address: _____

Phone: _____ How long have you know him/her? _____

How do you know him/her? _____

Ministry Preference: Renton Campus Kent Campus

Check the ministry/ministries you will be serving in:

Children's Ministries

- | | | |
|---|--|---|
| <input type="checkbox"/> Nursery (infants—toddlers) | <input type="checkbox"/> Preschool (twos—kindergarten) | <input type="checkbox"/> Elementary (1—6 grade) |
| <input type="checkbox"/> God's Love Express | <input type="checkbox"/> Awana | <input type="checkbox"/> Administrative Support |
| <input type="checkbox"/> Upward Basketball & Cheerleading | <input type="checkbox"/> S.P.I.C.E. | <input type="checkbox"/> Other |

Student Ministries (Grades 7-12)

- | | | |
|--|--|--|
| <input type="checkbox"/> Middle School Sunday Morning | <input type="checkbox"/> High School D-Group | <input type="checkbox"/> Tech Support / Worship Team |
| <input type="checkbox"/> Middle School Events & Activities | <input type="checkbox"/> High School Events & Activities | <input type="checkbox"/> Administrative Support |
| <input type="checkbox"/> Middle School Camps & Retreats | <input type="checkbox"/> High School Camps & Retreats | <input type="checkbox"/> Other |
| <input type="checkbox"/> Bible Quiz Team | | |

Why would you like to work with children or youth at HCC? _____

Special interests / hobbies or certifications (first aid/CPR) _____

Safety & Security

The questions listed below are a part of our interview process in order to help provide a safe and secure environment for our children and students. All information is held strictly confidential by the Next Generation Ministries staff. Answering "yes" to any of the questions may not necessarily preclude your involvement in Next Generation Ministries. You may explain on a separate piece of paper if you desire.

- Do you use illegal drugs or have you ever been hospitalized or treated for alcohol or substance abuse? yes no
- Have you ever been arrested for a criminal offense excluding minor traffic violations? yes no
- Have you ever been accused of, arrested for, or convicted of any sex related or abuse related crimes? yes no
- Are there any circumstances involving your life-style or your background that would call into question your ability to work with children or students? yes no

Team Member's Covenant

Having committed to the ministry of teaching and the habits essential for spiritual maturity, I commit to:

- *attend a weekend worship service regularly.*
- *prepare for ministry by maintaining and growing my personal relationship with Christ.*
- *support the ministry by praying for the church and Next Generation Ministries staff, other teachers, and specifically the children or students in my ministry.*
- *cooperate with other ministries and place the greater good of the whole body over the needs of my ministry.*
- *my personal growth and education by participating in team member enrichment times.*
- *agree to teach according to the doctrinal statement of Highlands Community Church.*
- *agree to use wise and sound judgment while others are in my care.*
- *removal from the ministry at the discretion of church leadership if deemed necessary.*
- *fall under the Scriptural authority of the Highlands Community Church Staff Leadership and Board of Elders during my service as a team member.*

I agree to follow the policies of Highlands Community Church and to refrain from unscriptural conduct in the performance of my services on behalf of the church. I understand that all personal information will be held confidential by the professional church staff. I give Highlands Community Church permission to automatically process my background every two years as long as I am serving in Next Generation Ministries. I understand that if any information proves to be incorrect or incomplete that grounds for the canceling of any and all offers of employment or ministry service will exist and may be used at the discretion of Highlands Community Church Next Generation Ministries pastoral/director staff.

National Background Search Agreement

Highlands Community Church contracts with a national background check service. Your completion of this application and signature implies consent for this process.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. I understand that a request for Criminal History Information, Child/Adult Abuse Information Act RCW 43.43.830 through 43.43.845 will be made by Highlands Community Church on my past history. I give this church permission to check my references, church history, personal or criminal background using the information I have provided. I willingly permit this background check.

This Authorization and consent for release of personal information acknowledges that Highlands Community Church (hereafter referred to as "Organization") and/or its agent, Protect My Ministry, may now, or at any time I am assigned to, volunteer with, or am employed by this Organization, conduct investigations whether the records are of a public, private or confidential nature.

CONTINUED ON REVERSE SIDE

These investigations might include, but are not limited to, searches of educational institutions attended; state driving records; financial or credit institutions, including records of loans; records of commercial or retail credit agencies; other financial statements; records of previous employment, including work history, efficiency ratings, complaints and grievances filed by or against me; records and recollections of attorney-at-law or of other counsel, whether representing me or any other person (in either a civil or criminal case in which I have been involve); records from the U.S. Veterans' Administration; criminal history information of file in local, state or federal agencies; and motor vehicle records, and following an employment offer, workers' compensation reports from either the Department of Labor, National Personnel Records or the Industrial Commission or similar agencies under the provisions of the Fair Credit Reporting Act 15, USC section 1681 et seq also authorize the National Personnel Records Center, or other custodian of my military service record, to release to Protect My Ministry, the following information and/or copies of documents from my military service record: DD214, service record, and any disciplinary records.

I understand that these searches will be used to determine work assignment or employment eligibility under the organization's employment or volunteer policies. Therefore, I authorize and consent for full release of records (either orally or in writing) to the authorized representatives of the organization. In addition, I release and discharge the organization and its agent and associates to the full extent permitted by law from any claims, damages, losses, liabilities, costs expenses or any other charge or complaint filed with any agency arising from retrieving and reporting this information. I understand that according to the Federal Fair Credit Reporting Act, I am entitled to know whether employment was denied based upon the information obtained and to receive, upon written request, a disclosure of the background report. I also understand that I may request a copy of the report from **Protect My Ministry at 1-800-319-5581**. After reading this document, I fully understand its contents and authorize the background verification.

COMPLETION OF ALL INFORMATION BELOW REQUIRED FOR NATIONAL BACKGROUND CHECK:

Applicant (Print name) _____ Date of Birth _____
Applicant Signature _____ SSN _____
(For those **18 years and older**. Will be blacked out after use and locked in a secure cabinet.)
Date _____

RETURN TO: Highlands Community Church, Next Gen Ministries, 3031 NE 10th Street, Renton, WA 98056

For Ministry Pastor / Director Use Only

Ministry _____
Class _____
Time _____



Next Generation Ministries
3031 NE 10th Street
Renton, WA 98056
425-255-4751
www.HighlandsCC.org

Helping people find and follow Jesus.